

Business Continuity Plan for Emergencies – 05-X-37296
March 30, 2005
Addendum #04

Question # 1 **Page 15, section 3.6 - - The RFP states that the contract effective date is 6/1/05 and based on the fact that the expected turn-around time is eight (8) weeks, the final plan will be delivered on July 27, 2005. Since maintenance and testing are included in the scope of work, does this mean that the plan must be tested prior to finalization of the plan, or that a "maintenance and testing procedure" will be provided as a part of the overall plan? (In other words, the plan will not be tested prior to finalization)**

Answer: We do not anticipate actually testing the plan prior to finalization of the plan. Testing and maintenance procedures are included in the scope of work to be provided as part of the plan.

Question # 2 **Section 3.1 – This section states that "the plans for (the four) functional areas will be exclusive of each other". Section 3.6 requests twenty (20) copies of the RFP will be provided for oral presentation. DPS would suggest that while there will be an all-inclusive BCP containing all functional area plans provided to the CCC, it would be more efficient to provide disks or copies of individual BCP for the functional areas to which they apply. Can this be done?**

Answer: The CCC requires the 20 copies of the plan as stated in Section in 3.6.